

Licensed Professional Questionnaire

West Virginia University is committed to providing reasonable and effective accommodations to qualified individuals with disabilities. All WVU students requesting disability-related accommodations must register with the WVU Office of Accessibility Services and provide up-to-date, appropriate, and objective documentation that clearly substantiates a significant functional impairment. A significant functional impairment means that a student's ability to perform a major life activity is below average compared to other persons of that age.

To be completed by the student:

Student Name: _____ Student ID #: _____

I request that the following information from my licensed professional be used as documentation of my request for academic accommodations.

Furthermore, I give my consent for any member of the WVU Office of Accessibility Services to contact my licensed professional for additional information as needed.

Student Signature: _____ Date: _____

To be completed by the licensed professional:

Provider: _____ Title: _____

Address: _____

Phone: _____ Email: _____

License Number: _____ Office Name: _____

1. Is this student currently under your care? Yes No

2. Provide a specific, definite diagnosis, including symptoms and fluctuating conditions related to the student's disability or condition. When appropriate, include a history of diagnosis, including duration, stability, and/or progression of the condition.

3. Describe the functional limitations in relation to this condition and how it specifically impacts academic goals.

4. Some diagnoses may require a psychological evaluation. Has this student had an **adult normed psychological evaluation** performed? If so, testing should be provided to Office of Accessibility Services.

Yes

No

5. Please include any other information that might be helpful in working with this student (i.e. clinical observations, audiogram, visual exam, etc.).

The following information/documentation is **not** adequate for determining accommodations:

- A brief note from a physician or health professional that simply requests an accommodation or provides a diagnosis without offering supporting documentation. This includes information or notes written on a prescription pad, as well as aftercare instructions issued to the patient.
- Evaluation reports of a learning difficulty that are not comprehensive or that identify “problems or challenges” but do not specifically diagnose a learning disability.

NOTE: An Individualized Education Plan (IEP), 504 Plan, outdated documentation, and evaluations normed on child scales may not provide sufficient documentation. These documents do however serve as an appropriate starting place for discussions about accommodations with your Accessibility Specialist. A request for additional documentation, as well as further evaluation, may also be discussed to assist in the authorization of accommodations.

Licensed Professional’s Signature

Date

Licensed Professional’s Printed Name